

## PTO General Meeting – Buckingham Elementary Thursday, May 23 2023

Present: Mr. Estep, Johanna Kane, Joy Shuck, Tammy McCarthy, Sarah Lazzaro, Melissa Hollinger, Anne Klimpl, Saunsanie Kitchko, Lauren Smith, Jamie Anderson  
Call to Order: 6:30 PM

### Old Business:

- Review of past events: Bingo, Phantoms, Book Fair, Bowling, Sweetheart Dance, Jules, Movie Night – All very successful, well attended and well received.
  - Continue to use SUG for registration and volunteering
  - Continue investigation of electronic payment at time of registration – Sarah taking the lead on this
  - Volunteer Database useful for filling open chair positions and also creating event committees.

### Upcoming Events:

- Nina's Waffles (5/24) – Email reminder coming from Mr. Estep
- Golden Utensil (6/2) – Lauren Donahue chairing these lunches – Luau theme
- Rosica Fun Run (6/2) – Joy is the PTO point person, volunteer slots filled quickly
- Field Day (6/6) – Only 8 volunteer slots open – Rain Date is the following day
- Kona Ice (6/7&6/8) – PTO doesn't need to be present
- Bus Driver Appreciation Breakfast (6/8) – Chair Amy Delie (8:30-9:30) – Sign Up Genius going out in an HRC blast the Tuesday after Memorial Day – Tammy made invitation
- Volunteer Appreciation – Tammy making TY tags, Johanna sourcing plants

### New Business

- PTO Board and Committee Chair Openings
  - No board openings for 23/24
  - Committee Chairs needed for Fall Fest Food, Sports Knight, and the Wrapping Paper Fundraiser (Tammy volunteered to chair)
- HRC's needed for 23/24 – Request going out in an HRC email
- Board voted for Harlem Wizards Event next year – Early spring as a one year replacement for the Phantoms Game. Mr. Estep suggested that this happen less than every other year. Difficult to build enthusiasm and excitement amongst the community and staff when it happens too often.
- Charleston Wrap Fundraiser – Board voted yes to move forward with this fundraiser for the fall. Anne/Melissa presented all of the literature and information regarding the process, pros/cons. Tammy will chair this fundraiser Fall 2023.
- New Board Event Planning Meeting – Scheduled for June 12 at 9:30 AM

### Review of Current Business:

- Saunsanie Kitchko was voted in as Co-President for the 2023-2024 and 2024-2025 school years.

- Anne Klimpl was voted in as Vice President for the 2023-2024 and 2024-2025 school years.
- Tentative dates were presented for Fall Planning
  - 9/22/2023 – Fall Movie Night
  - 10/14/2023 – Fall Fest
  - 10/14/2023 – Kick Off the Fall Wrapping Paper Fundraiser
- Suggestion was made to have an event recap sent out following large events. Let's the community know how the event went financially and also give a space for community feedback.
- Suggestion was made regarding a box for student's to share kid writing. Ideas around a Little Lending Library/Writing Library were discussed. Possible gift or project for the school for the upcoming school year. Board will follow up with Mrs. Kraus to formulate a plan/location.

Treasurer's Report:

- The 2023-2024 budget is balanced at \$23,950 income and expenses. The board voted to approve a gift of \$4,275 for class field trips for the upcoming school year.

Principal's Report:

Mr. Estep gave an update on the process/approvals associated with a soccer kick wall for the back parking lot.

Adjournment: 7:30 PM

*Minutes respectfully prepared by Melissa Hollinger, PTO Secretary*